**STURTON AND STOW NEIGHBOURHOOD PLAN GROUP**

**Notes of the meeting**

**held at**

**7pm Thursday 12th December 2019**

**in the**

**Sturton Old Schoolroom.**

 **John Bayes, OpenPlan, attended.**

 **Present:** Mel Banham (Chair), Pam Duncan, Carol Gilbert, Paula Justham, Mike Metcalfe, Norman Read, Dennis M.Taylor, Phil Turney

 **Apologies:** Gordon Bruce, Chris Grinham-Green, Carl Hawke, Ben Irving, Anne Taylor, Clive Thompson, Ros Watson, Lorraine White

1. **Notes of the meeting held on 21st November 2019**

 ***Agreed***

1. **Matters arising**
	1. **Neighbourhood Profile –** Consideration of any outstanding comments

John has done the amendments submitted by Norman. He anticipates there will be further amendments as we get feedback from residents.

 John confirmed that the section in the Profile following the walkabout narrative is primarily aimed at developers and planners.

 ***Mel wished to thanks all those who have been involved in developing the Profile. It has been an interesting and worthwhile process, during which we have learned a great deal.***

* 1. **National Village Hall Day Sturton Village Hall 11-2 Sunday 19th January**

The event is being called ‘What’s going on?” It will be an opportunity for us to share the Neighbourhood Profile, the Vision and Objectives and the next steps.

  ***Action:***

* ***Mel will set up***
* ***Mel, Carol and Paula will be there for other reasons and will be able to help***
* ***Pam, with possibly Norman and Mike, will be available. It may be that Carl and Gordon will also be able to help.***
1. **Vision and Objectives** Signing off

The notes of the meeting on 5.12.19 had been circulated prior to this meeting so people had had opportunity to consider the draft Vision and Objectives.

 John gave positive feedback on the draft. Dennis indicated that Sturton intends to adopt straightaway the policy of no further development until remedial action is taken regarding utilities.

 Defining the footprint (envelope) of a village was raised by Norman. He also requested that, given the strength of the views expressed by Stow residents on that issue in the questionnaire and on the walkabouts, their view be incorporated in the objective on housing, not just in the policies. John suggested a form of words.

 There were some further amendments suggested. All have been incorporated.

 ***Agreed:***

* ***The Vision and Objectives, as amended, and as set out in the attached document were agreed***
* ***John will look at how built up area/envelope maps might be created and used.***
1. **Green Space Strategy** Briefing from John Bayes

A copy of John’s presentation will be attached to these notes**.**

John briefed the meeting on the green space assessment. In summary, such green spaces have to be:

* in close proximity to the community
* hold a particular local significance
* have beauty, historical significance or recreational value
* not an extensive tract of land

 and the support of the landowner is required.

 Being designated as a green space in the Plan gives a measure of protection similar to Green Belt status. There tend to be 3/4 per village/parish. Cemeteries already have protection, so probably do not need to be included.

 We will also have a Green Space Infrastructure policy, which does not carry the same weight, but does afford some protection for walkways, hedges and verges, for example,

 Identification as a green space can attract funding from Natural England and the Lottery

 ***Action:***

* ***John will send us a copy of his presentation and a copy of the template and maps we need to complete for each Parish***
* ***We need to begin thinking about the green spaces we would want to identify.***
* ***John will clarify whether we should also look at an Open Space policy***
* ***We need to consider whether we would wish to invite landowners to contribute green spaces.***

**5*.* Review of structure of the Plan and outstanding work**

John took us through the structure of the Plan and next stages. The Plan will have:

* Introduction (process overview)
* Background and context (past and present)
* Key Issues
* Vision
* Objectives
* Policies
* Community aspirations

 ***Action:***

* ***John will provide us with a templates for logging all events so far***

 ***And at our next meeting we will have to delegate the following tasks:***

* ***Writing (max 2 pages per Parish) a piece on The Past and The Present***
* ***Policies will need to be developed***
* ***Listing our aspirations that are not directly planning related***

 **6. Budget**

Carol’s report had been circulated prior to the meeting. Sturton Parish Council are processing OpenPlan’s latest invoice. There are no other outstanding issues.

 **7. Any Other Business**

None

 **8. Next meeting**

**7pm Thursday 9th January 2020**

**in**

**the Old Schoolroom, Sturton**

 **John Bayes will attend**

 **Main Item will be:**

* **Identifying Green Spaces for each Parish**
* **Starting the local Green Space Assessment**
* **Delegating the workload for outstanding tasks**