

STURTON AND STOW NEIGHBOURHOOD PLAN GROUP

**Notes of the meeting
held at
7pm Thursday 12th July 2018
in
Sturton Old Schoolroom.**

Present: Mel Banham (Chair), Gordon Bruce, Pam Duncan, Carol Gilbert, Chris Grinham-Green, Carl Hawke, Mike Metcalfe, Dennis M Taylor, Phil Turney

1. **Apologies** Richard Butroid, Ben Irving, Clive Thompson, Lorraine White
2. **Notes of the meeting held on 14th June 2018**
These were agreed.
Thanks to Carol for doing the notes in Pam's absence.
3. **Matters arising not otherwise on the agenda**
 - 3.1 **Designated Area – approved 20th June 2018**
E mail confirmation was received and the letter circulated to members for information.
 - 3.2 **Logo** **Carol Gilbert**
Thanks to Carol for finalising this. The logo will now appear on all our communications.
 - 3.3 **Website update** **Gordon Bruce and Clive Thompson**
Website address: www.sturtonandstowplan.co.uk
E mail: sturtonandstowplan@btinternet.com
The website is up and running. No comments from the public as yet. The email address is also functioning.
 - 3.4 **Stakeholder Mapping Exercise** **Gordon Bruce**
Gordon is in the process of completing this, but it is proving complex. He hopes to report on the analysis at the next meeting.
 - 3.5 **Public events and leaflet** **Gordon Bruce and Mel Banham**

The leaflet has been published and is in the process of being distributed around the two parishes.

Thanks are due to:

- Gordon for drafting the leaflet
- Richard for printing

- Gill Gilbank for coordinating Sturton Parish circulation
- Paula Justham and David Justham for Stow Parish.

See item 6 re public events.

The banner will be ready by Tuesday. It will have space for the latest information/message. Our thanks to Sturton Parish Council for releasing the funds.

4. Budget

Mel Banham

Carol has agreed to monitor the budget on our behalf. Invoices will be made out to Sturton Parish Council.

Action:

1. Carol will liaise with Yvonne re our spending.
2. Dennis and Mel will liaise with Yvonne about the grant application. It is a two-stage process, which we should aim to complete before the end of August:
 - expression of interest
 - submission of application within 15 days of the acknowledgement of the expression of interest. The application, therefore, needs to be ready before expressing interest
3. Phil suggested making an application to the Co-op. Awards for All was also mentioned. Mel will follow up.
4. Gordon mentioned Lottery funding. Mel felt it better to apply for project funding once the Plan is finalized. Mel to follow up.

5. Appointing Consultants

5.1 Character Assessment

Carl Hawke

5.2 Consultation

Mike Metcalfe

Mike and Carl drew up a covering letter and brief regarding both the Character Assessment and Consultation tenders. So far a number of consultants have indicated they are too busy. No bids have yet been received, but there is still a week to go.

Mel will forward Carl's email to members for information.

We will consider our options at the next meeting.

6. The Next Public Event

We do not believe we are ready yet for our own public event, but we will have a presence at the following local events providing an opportunity for residents to ask questions:

- History Society Literary Fest 10-4 Saturday 14th July in Stow Minster. Gordon has borrowed display boards from Community Lincs, will set up and take down and cover 10-12, Carl 12-2 and Pam 2-4.

- Sturton Village Hall Market 10-12 Saturdays 4th August and 1st September
- Sturton and Stow Show 1.30-4.30 Saturday 6th October

7. Any Other Business

7.1 East Midlands Community Led Housing Conference 11.9.18

This was circulated to members for information.

7.2 Stow Parish Council Representation

It was noted that regrettably the Stow Parish Council representative had not been able to attend since the first meeting. Reasons understood, but representation from the Council would be appreciated.

There was also a query as to whether Stow would be able to make funds available for the Plan next financial year, if not possible this year.

8. Date and time of next meeting

**7pm Thursday 9th August 2018
in
the Old Schoolroom, Sturton**

draft