**STURTON AND STOW NEIGHBOURHOOD PLAN GROUP**

**Notes of the meeting**

**held at**

**7pm Thursday 11th October 2018**

**in**

**Sturton Old Schoolroom.**

**Present:** Mel Banham (Chair), Gordon Bruce, Pam Duncan, Carol Gilbert, Chris Grinham-Green, Carl Hawke, Ben Irving, Norman Read, Dennis M Taylor, Phil Turney, Clive Thompson, Lorraine White

1. **Apologies:** Mike Metcalfe, Anne Taylor
2. **Notes of the meeting held on 13th September**

 **Agreed**

1. **Matters arising not otherwise on the agenda**

**3.1 Public events Gordon Bruce**

Feedback from Sturton and Stow Show on 6th October.

 There was interest shown, including from those wanting

 to hear about progress and those who said they had not

 received the leaflet, plus some new residents.

 It was acknowledged there is still a lot to be done to

 brief people.

 **Agreed:**

* **Another leaflet should be prepared when we**

 **know the timing for the questionnaire**

**3.2 An event in support of the Neighbourhood Plan Mike Metcalfe**

 Mike’s paper on Ideas for a way forward was attached

 to the agenda. The group identified it is important we

 engage a wider range of people and, after discussion

 on item 5, went on to look at possible ways forward.

 **Agreed:**

* **We should maintain a presence at local events**

 **such as the Christmas Market at Stow Minster**

 **on 24th November and the Sturton Village Hall**

 **Christmas Market on 1st December.**

* **A different approach is needed to engage a**

 **wider range of people including young parents**

 **and younger people**

* **We will aim to engage the school and youth club**

 **in a project of Time Travel and to envisage the**

 **future (2036) of our area as well as asking the**

 **History Society to pull together information on**

 **the past**

* **We will aim to have an event at either the school**

 **or Youth Centre (if they are available and willing)**

 **3pm – 7.30pm (potentially on 4th December)**

* **Mel will contact the school, Youth Club and Village**

 **Hall as back up**

* **Mel will contact Nev Brown regarding the availability**

 **of large scale area maps**

* **Mel will contact Trudi Hayes, who may be able to**

 **help with a poster design**

* **Mel will also clarify availability of display boards,**

 **tables and chairs**

* **Clive recommended we should also contact the**

 **Friends of the School as they have an active**

 **Facebook page**

**3.3 Youth Club**

They want someone to attend.

 **Action:**

* **Mel will contact Marcus Needham**

**4. Budget Mel Banham**

Mel confirmed that the grant of £7560 has been awarded

 for this financial year with a balance of £1440 for 2019/20.

 Mel thanked Carol for preparing and maintaining the

 spreadsheet for monitoring expenditure. Our thanks also

 to Yvonne for submitting the application.

 **Action:**

* **Mel asked that Carol send Pam the spreadsheet**

 **for circulation to members of the group**

1. **Appointing Consultants Carl Hawke**

 **Norman Read**

 Notes of the Tender Sub-Committee meeting on 1st October

 were sent to the core group in advance of this meeting.

 Thanks were expressed to the members of the subcommittee.

 Carl was able to use the notes from the meeting to structure

 the discussion with James from OpenPlan, the outcome of

 which is that they are prepared to trim costs which will now

 be £8000. James has reassured Carl on matters of quality.

 He provided a breakdown of respective roles.

 They would be happy to provide additional support (at extra

 cost) once the contracted work has been completed should

 it be requested.

 There was discussion on the way forward, including any

 potential additional work such as land allocation and

 approaching landowners. It was mentioned that WLDC

 had asked 5 years ago about land available in Sturton.

 It was noted that some was traditional ridge and furrow

 and would not be proceeded with.

 Our thanks to Carl, Norman and Carol and all the members

 of the sub-committee.

 **Agreed:**

* **Unanimously that the contract should be awarded**

 **to OpenPlan**

* **Norman Read and Gordon Bruce will be the main**

 **contact points with OpenPlan**

* **Dennis will ask Yvonne to agenda the matter to be**

 **raised under AOB at the Extra-ordinary Meeting of**

 **Sturton Parish Council on 16th October**

* **The Parish Council will ask Yvonne to contact**

 **OpenPlan with the decision (Could Yvonne please**

 **copy Norman and Gordon in?)**

* **any decision as to whether to commission work**

 **on land allocation will depend on the outcome of the consultation**

* **Chris will try to locate the letter he has identifying**

 **the available land five years ago**

1. **Any Other Business**

 None

1. **Date and time of next meeting**

**7pm Thursday 8th November 2018**

**in**

**the Old Schoolroom, Sturton**

Apologies from Norman Read, Phil Turney and Lorraine White